

Role Profile

Job Title: Lead Food Safety Auditor and Technical Advisor (1-year fixed term)
Department: Operations Technical
Reports To: Group Operations Director
Ref: Ref-334, V1 – 06 August 2025

Role Overview

The Lead Food Safety Auditor/Technical Advisor is responsible for liaising with external & internal farms, composting departments and packhouses on a variety of tasks regarding compliance to third party & customer standards. The role requires knowledge and understanding of food safety legislation, food hygiene, good agricultural practices as well as a practical approach to communicating the importance of record keeping and policy implementation on sites.

Main Duties

- Assisting in the management of the QMS for the grower network and packhouses
- Conducting gap analysis of new standards and implementing changes in the QMS
- Managing the third-party accreditation and customer audits/visits on all sites: (e.g., Tesco, M&S, Sainsburys, Aldi, BRCGS, LEAF, Assured Produce, Soil Association, Tesco Nurture, Bord Bia, Global Gap)
- Assisting in the organisation of audits dates with third party bodies
- Conducting audits on a scheduled basis, as per risk assessment (farm and packhouse). Preparing detailed reports on audit findings
- Revision/Management of Monaghan Technical Standard which sites are audited against
- Supporting group quality functions in root cause analysis of non-conformities, gaps, risk identified and support in effective close out, corrective and preventative actions
- Support, train and develop Quality Assurance and Growing Operations Teams across the group to meet current and future departmental needs, ensuring good performance management
- Management of the group Microbiology & Pesticide Residue testing programs, root cause analyses and improvement initiatives
- Reporting back to business functions on current risk and compliance performance (including areas of concern)
- Promote a culture of food safety
- Assisting in any other capacity within the technical department where required

Competencies to perform the role

- Ability to communicate with a wide range of stakeholders
- Proficient in IT skills
- Resilient and ability to adapt changing circumstances
- Attention to detail
- Ability to work independently, effectively manage multiple activities and meet deadline

Experience and Qualifications

- Undertaking or completion of a degree in a related discipline (Food Technology, Food Safety, Nutrition, Agricultural Science)
- Working experience of Food Industry Standards is desirable e.g. BRCGS, Bord Bia, Red Tractor
- Working experience of Customer Standards / Codes of Practice

- Understanding of HACCP Principles (HACCP training desirable)
- Auditing experience

Other Significant Role Requirements:

- Flexibility is required to conduct unannounced unscheduled audits as the business requires
- Routine travel in ROI/NI is required with this role and occasional travel to UK Site
- Full, clean driving license and access to your own vehicle

Performing the role in line with the Monaghan Cultural Values:

1. **We do the right thing:** We use this philosophy to drive every aspect of our business, from product, to process to people
2. **Forward Thinking:** We think ahead and we think for the long term
3. **Down to Earth:** We understand the importance of communicating our discoveries in a straightforward way
4. **Inspiring:** We seek out new ways to excite and inspire each other
5. **Egalitarian:** We have always been grounded in the belief that everyone is equal. That everyone deserves an equal chance to speak, be heard and make an impact