

Role Profile

Job Title: Financial Accountant (Temporary)
Department: Finance
Reports To: Divisional Financial Controller
Ref: 304 v3 – 09 July 2025

Role Overview

Reporting to and working with the Divisional Financial Controller, the main objective is to provide critical support to the Divisional Financial Controller in providing timely financial information for the Ireland & UK division to satisfy the increasing demands from finance providers and other stakeholders. The Financial Accountant will be flexible and will work within the team to support all areas.

Main Duties

- Balance Sheet and P&L account reconciliations on a monthly basis
- To review the balance sheet in depth and do any needed corrective actions
- Assist the DFC in preparing a monthly reconciliation between financial and management accounts in conjunction with the management accounting team
- Help in the collation of information for grants
- Review and update the relevant asset registers
- Prepare monthly capex reporting and raise recharge invoice for completed projects
- Review all Intercompany balances and ensure that all balances net to zero
- Monthly journal postings
- Review the point of entry data and liaise with other departments to ensure that it is correct
- Support the team with the preparation of Financial Statements and Notes and participate in the external audit process
- Work with Divisional Controller to identify and implement improvement projects
- Develop standard templates to improve department efficiencies such as journal postings, bank recs etc
- Support the development, documenting and reviewing of SOPs for the knowledge base, including "How To" guides for all financial policies and procedures in the business

Competencies to perform the role

- Competent in the use of technology with excellent IT skills, Excel and Word are essential
- Ability to display high levels of numeracy and literacy ability
- Organisational skills having the ability to manage conflicting priorities
- Enthusiastic and flexible team player with high expectations of self and others
- Able to work under pressure, on own initiative and constantly seek to improve
- You will proactively strive to enhance existing processes to add value and will adapt quickly and positively to change

Experience and Qualifications

- Qualified Accountant – ACA, CIMA, ACCA, CPA

- Minimum 3 years PQE with well developed financial accounting skills
- Excellent financial acumen and commercial awareness
- Experience of using ERP Systems to their full potential and functionality
- Excellent Microsoft Excel skills are essential, with Word and PowerPoint knowledge

Other Significant Role Requirements

- Flexibility as the role will be varied
- Willing to train quickly and under pressure
- Good Attention to detail
- Strong initiative
- Ability to analyse situations and problem solve as required

Performing the role in line with the Monaghan Cultural Values:

1. We do the right thing: We use this philosophy to drive every aspect of our business, from product, to process to people.
2. Forward Thinking: We think ahead and we think for the long term.
3. Down to Earth: We understand the importance of communicating our discoveries in a straightforward way.
4. Inspiring: We seek out new ways to excite and inspire each other.
5. Egalitarian: We have always been grounded in the belief that everyone is equal. That everyone deserves an equal chance to speak, be heard and make an impact