

Role Profile

Job Title:	Production Operative
Department:	MBio
Reports To:	Production Manager
Ref:	Ref-206 V2 – 29 March 2022

Role Overview

Under the direction of the Production Manager the Production Operative will be responsible for carrying out all work associated with the various production processes whilst observing Company policies & procedures.

Main Duties

The Production Operative will be responsible for:

- Carry out all production operations in the assigned area in accordance with Quality Procedures and Policies and Standard Operating Procedures (SOPs)
- Carry out all production operations in the assigned area
- Assist as a member of the Production team, towards the delivery of production output targets and quality levels on schedule
- Complete all documentation relating to production activities as required in a timely fashion
- Immediately notify the Production Co-ordinator/Operational Lead of any deviation from SOPs and/or deviations in the standard production process which could affect product safety or quality requirements
- Ask if in doubt about any particular practice or unusual findings
- Maintain the designated place of work in a clean and tidy state at all times during production activities
- Perform housekeeping and hygiene duties as assigned in the Production Department
- Participate in all training
- To adhere fully to all safety policies, procedures and regulations

This is not an exhaustive list and is subject to change and amendment.

Competencies to perform the role

- Be highly organised and detail orientated
- The ability to work independently
- Able to process and analyse data
- Must be able to manage frequently changing priorities
- Ability to achieve ambitious deadlines in a fast paced environment

Experience and Qualifications

- Must have level 6 on NFQ (or equivalent) scale

- A minimum of 2 years of relevant experience in production
- Experience in the food production would be beneficial

Other Significant Role Requirements:

- Motivator / team leader
- Good verbal and written communication skills
- Comfortable with analysis of data and reporting
- Report writing
- Strong attention to detail
- Self-organised, reliable, flexible and results-oriented working style
- Hands on
- Fluent in English

Employee Signature _____ **Date** _____