

## Role Profile

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**Job Title:** Powder and Meat Free Production Operative  
**Department:** Mon Bio  
**Reports To:** Production Manager  
**Ref:** Ref-177 V2– 30 July 2021

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### Role Overview

Under the direction of the Production Manager the Production Operative will be responsible for carrying out all work associated with the various production processes whilst observing Company policies & procedures.

### Main Duties

The Production Operative will be responsible for:

- Carry out all production operations in the assigned area in accordance with Quality Procedures and Policies and Standard Operating Procedures (SOPs)
- Carry out all production operations in the assigned area
- Assist as a member of the Production team, towards the delivery of production output targets and quality levels on schedule
- Complete all documentation relating to production activities as required in a timely fashion
- Immediately notify the Production Co-ordinator/Operational Lead of any deviation from SOPs and/or deviations in the standard production process which could affect product safety or quality requirements
- Ask if in doubt about any particular practice or unusual findings
- Maintain the designated place of work in a clean and tidy state at all times during production activities
- Perform housekeeping and hygiene duties as assigned in the Production Department
- Participate in all training
- To adhere fully to all safety policies, procedures and regulations

This is not an exhaustive list and is subject to change and amendment.

### Competencies to perform the role:

- Ability to achieve ambitious deadlines in a fast paced environment
- Be highly organised and detail orientated
- The ability to work independently
- Able to process and analyse data
- Must be able to manage frequently changing priorities

## **Experience and Qualifications:**

### Qualifications

- Conversational English is required

### Experience

- Experience in the food production would be beneficial

## **Other Significant Role Requirements:**

- Motivator/team leader
- Good verbal communication skills
- Report writing
- Strong attention to detail
- Self-organised, reliable, flexible and results-oriented working style
- Hands on
- Fluent in English

## **Performing the role in line with the Monaghan Cultural Values:**

1. We do the right thing: We use this philosophy to drive every aspect of our business, from product, to process to people.
2. Forward Thinking: We think ahead and we think for the long term.
3. Down to Earth: We understand the importance of communicating our discoveries in a straightforward way.
4. Inspiring: We seek out new ways to excite and inspire each other.
5. Egalitarian: We have always been grounded in the belief that everyone is equal. That everyone deserves an equal chance to speak, be heard and make an impact

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_