

## Role Profile

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**Job Title:** General Operative  
**Department:** Packhouse  
**Reports To:** Packhouse Management  
**Ref:** Ref-002, V2 – 06 Mar 2019

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### Role Overview

Under the direction of the Production Manager and Line Supervisor carrying out all work associated with the various Packhouse processes in Monaghan Mushrooms and observing Company policies & procedures.

### Main Duties

- Operate and monitor equipment as designated by Management
- Comply with the Company's Food Safety Policy and all other associated legal and customer requirements
- Operate various computer systems as required
- Packing mushrooms into punnets or boxes while tipping low quality product and product that is unfit for customer
- Scanning and palletising products
- Setting up packing machine to wrap product types while ensuring efficient use of labels and film keeping wastage to a minimum
- Ensure paper segregation of unfit product
- Ensure machines are cleaned every night prior to leaving the department
- Maintain Health, Safety and Hygiene standards in accordance with Company rules and regulations
- Responsible for brand and product integrity
- Other associated duties

This is not an exhaustive list and is subject to change and amendment.

### Competencies to perform the role

- Have a flexible approach to work
- Be capable of handling multiple priorities in a fast-paced environment
- Strong team player
- Be conscientious with strong attention to detail

### Experience and Qualifications

- Proficient level of English
- Previous factory/warehouse experience is an advantage but not a requirement

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_